

Associates of Arts in Business - Management

About the Program

The **Associate of Arts in Business with a concentration in Management** is both an academic and business – oriented program that allows the students to acquire all necessary skills, concepts, and experiences to either continue their studies for a Bachelor of Arts in Business Management or Bachelor of Business Administration degree; or to be employed in a variety of positions within the business management field as a starting professional.

The program offers the student not only a sound foundation in the Business Management subjects, but also focuses on the related business fields of Accounting and Information Communication Technology. As such, a graduate of the Associate of Arts in Business with a concentration in Management is a generalist in the business field who is ready to become a specialist.

For More Information

Persons interested in applying to the program should consult with the Admissions Department at the University of St. Martin. Depending on the information being sought, an appointment with the Business

Tuition and Fees (Academic Year)

| | |
|---------------------------------|----------------|
| Application Fee | \$25 |
| Tuition Cost per credit | \$157 or \$190 |
| Registration fee (per semester) | \$15 |
| General fee (per semester) | \$100 |

There are additional costs for this program such as SKOTEL, travel, and courses taken abroad. Students should consult the Division Head or advisor on this matter.

Admission Steps

1. Complete your Application form
 - a. \$25 application fee
2. Submit the relevant supporting documents:
 - A. Original High school diploma
 - B. Original High school transcripts (must be sealed and stamped)
 - C. Exam results (CXC /HAVO /GED /BAC results (if applicable))
 - D. Personal Essay
 - E. Two (2) passport pictures
 - F. Copy of passport (Verified at USM)
 - G. Proof of Residency/ Registration form
 - J. Affidavit of financial support (Forms available at the USM)
3. Submit your application before the deadline
4. Meet all USM's acceptance criteria (Additional requirements not listed here may be necessary for admittance to this program.)
5. Sit the Placement Exams
6. Meet with your Division Heads/Coordinator before registering for classes
7. Start your classes!
8. *International Students should apply a semester prior to the date of desired enrollment.*

Academic Calendar and Application Deadlines

| Semester | Admissions Deadline: |
|--------------------------|--------------------------|
| Fall (August – December) | July 8 th |
| Spring (January – May) | November 8 th |
| Summer (June – August) | April 8 th |

Associates of Arts in Business - Management

Program of Study

| GENERAL COURSE REQUIREMENTS (27 Credits) | Credit | PRE-REQUISITES | PARADIGM recommended Plan of Study | |
|--|-----------|----------------------|---------------------------------------|-------------------|
| - Freshman Development Seminar | 1 | | | |
| Humanities | | | YEAR1 | Semester 1 |
| - (ENG 111) English Composition 1 | 3 | ENG 010, 011, 012 | FDS 100 | 1 |
| - (ENG 112) English Composition 2 | 3 | ENG 111 | ACC 121 | 3 |
| - (ENG 231) Element of Literature | 3 | ENG 112 | BUS 112 | 3 |
| - (ENG 243) Caribbean Literature | 3 | ENG 112 | SPE 115 (Elect) | 3 |
| - (SPE 115) Interpersonal Communications | 3 | ENG 010, 011, 012 | ENG 111 | 3 |
| - (SPE 116) Group Dynamics & Public Speaking | 3 | ENG 010, 011, 012 | MAT 141 | 4 |
| | 15 | | | (17) |
| Mathematics | | | YEAR1 | Semester 2 |
| - (MAT 141)* College Algebra | 4 | MAT 021, 022 | ACC 122 | 3 |
| - (MAT 142)* College Trigonometry | 4 or | MAT 141 | BUS 224 | 3 |
| - (MAT 231) Intro to Statistics | 4 or | | ENG 112 | 3 |
| - (MAT 232) Calculus for Business & Soc. Science | 4 | | SPE 116 | 3 |
| | 8 | | MAT 231/232/142 | 4 |
| | | | | (16) |
| Social Sciences | | | YEAR 2 | Semester3 |
| - (ECO 221) Introduction to Macro-Economics | 3 | MAT 021, 022 | ACC 221 | 3 |
| - (ECO 222) Introduction to Macro-Economics | 3 | MAT 021, 022 | BUS 231 | 3 |
| - (CAR 110) or__ Introduction to Caribbean Studies or | 3 | ENG 111 Co-requisite | BUS 241 | 3 |
| | 6 | | BUS 251 | 3 |
| | | | CIS 101 | 3 |
| | | | ECO 221 (SS Elect) | 3 |
| | | | | (15) |
| MAJOR COURSE REQUIREMENTS | | | YEAR 2 | Semester 4 |
| - (ACC 121) Introduction to Accounting 1 | 3 | MAT 021, 022 | | |
| - (ACC 122) Introduction to Accounting 2 | 3 | ACC 121 | BUS 213 | 3 |
| - (CIS 101) Business Software Applications | 3 | CIS 101 | BUS 234 | 3 |
| - (BUS112) Introduction to Business | 3 | ENG 010, 011, 012 | BUS 242 | 3 |
| - (BUS213) Small Business Management | 3 | BUS 122 | __ Hum elect | 3 |
| - (BUS224) Business Communication | 3 | BUS 112, ENG | __ SS Elect | 3 |
| - (BUS231) Principles of Marketing | 3 | 111,SPE 115 | Eco 222 SS Elect | 3 |
| - (BUS241) Principles of Management | 3 | BUS 112 | | |
| - (BUS234) Advertising and Promotional Strategy | 3 | BUS 112 | | |
| - (BUS242) Personnel Management | 3 | BUS 231 | | |
| - (BUS251) Business Law | 3 | BUS 241 | | |
| | | BUS 112 | | (18) |
| General Credits Requirement | 33 | | | |
| Major Credits Requirement | 33 | | | |
| Minimum Total Credits Required for Degree | 66 | | | |