



WHY THIS FORM?	MODEL I
By means of this form you can submit an application for a temporary residence permit.	

1. REASON FOR APPLYING
<input type="checkbox"/> first time request for a temporary residence permit <input type="checkbox"/> the validity of my residence permit is 3 months overdue <input type="checkbox"/> I am requesting permission again to reside on the island. <input type="checkbox"/> other reasons namely.
1.a. Purpose for residing in Sint Maarten Please note the primary reason for residing and requesting a temporary residence permit. It is very important to be totally honest when noting this reason.
<input type="checkbox"/> Family reunion <input type="checkbox"/> Family formation <input type="checkbox"/> Working for wages: <input type="checkbox"/> Employer <input type="checkbox"/> Intern <input type="checkbox"/> Working as an independent contractor: <input type="checkbox"/> Your are a Director <input type="checkbox"/> Your are the owner of a Sole Proprietorship <input type="checkbox"/> For Study <input type="checkbox"/> Pensioner/ Rentenier on the basis of the Renteniers' ordinances <input type="checkbox"/> Investor <input type="checkbox"/> Other reasons namely. :

2. PERSONAL DATA OF THE APPLICANT (FOREIGNER)		COMPLETE IN PRINT	
Surname :		Gender: <input type="checkbox"/> M	<input type="checkbox"/> F
Given names :			
Date of Birth :		Place of Birth:	
Country of Birth :			
Nationality :			
Address Abroad :			
Passport number :			
Place of issue :			
Date of issue :		Valid until :	
Data regarding your civil status			
Married:	<input type="checkbox"/> yes <input type="checkbox"/> no		
Divorced:	<input type="checkbox"/> yes <input type="checkbox"/> no If yes please give the name of your ex-spouse:.....		



3. DATA OF YOUR SPOUSE /PARTNER CURRENTLY RESIDING ON SINT MAARTEN		COMPLETE IN PRINT
<input type="checkbox"/> not applicable		
Name	:	
Given names	:	
Date of Birth	:	
Place of Birth	:	
Nationality	:	
Date of Marriage	:	

4. DATA OF CHILDREN				COMPLETE IN PRINT
<input type="checkbox"/> not applicable				
<i>Minor children:</i>				
Name:	Date of Birth:	Place of Birth:	Nationality:	
1.				
2.				
3.				
4.				
<i>Children 18 years or older and studying IN Sint Maarten:</i>				
5.				
6.				
7.				
8.				
<i>Address and place of residency for children living abroad:</i>				
Child 1	:			
Child 2	:			
Child 3	:			
Child 4	:			
Child 5	:			
Child 6	:			
Child 7	:			
Child 8	:			



5. DATA REGARDING EMPLOYMENT:		COMPLETE IN PRINT
<input type="checkbox"/> not applicable		
Occupation :		
Name of Employer :		
Salary Nafl :	<input type="checkbox"/> per week <input type="checkbox"/> per fortnight <input type="checkbox"/> per month <input type="checkbox"/> per year	
Country :		
Telephone number :	E-mail:	
CRV-number (if you already have one) [Central Registration Aliens] :		
Personal CRIB-number (If you already have one) [Central Registration and Information Bureau] :		

6. DATA OF GUARANTOR –IF APPLICATBLE		COMPLETE IN PRINT
<i>The guarantor is the person who accepts responsibility for your stay. (complete this section if the guarantor is a person)</i>		
Surname :		Gender: <input type="checkbox"/> M <input type="checkbox"/> F
Given names :		
Date of Birth :	D d / m m / j j j j	Place of Birth:
Country of Birth :		
Nationality :		
Civil Status :		
Adrrress :		
Country :		
Telephone number :	Fax:	
E-mail :	CRIB No.:	
<i>(complete this section if the guarantor is an organization or a company)</i>		
Name organization/ Company :		
Adrrress :		
Country :		
Telephone number :	Fax:	
Chamber of Commerce Number :		
Legally authorized contact person :		



7. QUESTIONS REGARDING YOUR STAY IN SINT MAARTEN

1. Since when have you been residing in Sint Maarten?

or

2. When are you planning to arrive in Sint Maarten?

3. Future residence and address :

If you are residing in Sint Maarten without proper identification of stay, this could be sufficient reason to reject your permit request. (Status of stay)

8. FAMILY REUNION

not applicable

Is it your intention to bring your family members to Sint Maarten? Yes No

Family-reunion (applies only if you're married before arriving in Sint Maarten) can only occur possible with the first year of the primary applicant's arrival. For Family-formation (applies if you were married after arriving in Sint Maarten) you are strongly advised to file for your spouse (partner) within one year of the marriage date.

9. PLEASE MOTIVATE YOUR REQUEST (IF YOU REQUIRE MORE WRITING SPACE PLEASE USE A BLANK SHEET OF PAPER AND INCLUDE THIS WITH THE REQUEST FORM WHEN HANDING IT IN).

Blank area for motivating the request.



10. AUTHORIZATION STATEMENT

- I hereby declare that:
- I have never been convicted of any indictable offence requiring a prison sentence or have had any freedom restricting measures to be imposed to this point;
 - with respect to being convicted of any indictable offence, a condemnation has never been to the point pronounced to performing unpaid work in general or task sentence
 - with respect to being convicted of any indictable offence, an unconditional financial fine has never been up to this point imposed
 - with respect to bribes; I have never accepted any bribes of any form or nature, to the point of some indictable offence
 - I am currently not involved in any criminal activities resulting in being labeled as fugitive.
- Due to the following reasons I am unable to fully declare that all of the data presented is legally acceptable:

I have truthfully completed this form. I have not submitted any forged documents. I know that if this statement is not founded on the truth, it will constitute a punishable act, which may have legal consequences with regard to the request for a temporary residence permit.

Date:

At:

Signature* applicant :

*** This form should be completed and signed by the applicant himself/herself and his/her employer. Minor children who have reached the age of 12 years should sign this form themselves.**

What will be done with your application?

If your application has been completely filled out and accepted at the office of the Immigration Service, your request will then begin to be processed.

In accordance with the law the Minister of Justice may in principle take 4 months to make the decision. When a decision has been made on your application, you will be informed accordingly in writing.

More information?

For more information about the request processing, please contact the Immigration Department of Sint Maarten where the request was submitted.

Should the address of where you reside be changed, please be sure to update this in the Immigration system as well, by filling out Model V (form used for address changes) which is the Immigration department responsible for giving permits. None compliance with this strict requirement could have serious consequences for the validity of your residence permit.

In addition, should your status change, for example: stop working, this should be immediately communicated using a Model VII to the Immigration department. None compliance with this strict requirement could have serious consequences for the validity of your residence permit.



Required documents when submitting an application for the first time.

In general:

- Model I (completely filled out and signed by applicant)
- Valid Passport including copies of a valid passport (all pages)
- Copy of Birth Certificate (legalized by means of a Apostille Stamp no older than 6 months)*
- Original Police Record (not older than 3 months)*
- Proof of sufficient means of existence (see explanation in the purpose of stay)
- Declaration of Guarantee completely filled out by the Employer in addition to having a Naf 5,-- stamp

Extra documentation per residence permit:

Employment:

- Copy of the employment permit request
- Chamber of Commerce registration of the company where you will be working (not older than 6 months)
- Copy of workbook page 1
- Employers declaration and a copy of the employers passport

If the company is a sole proprietorship:

- A declaration of the inspectorate of taxes, confirming that the income is at a minimum of Naf 36.000,--

For personnel residing on premise;

- A declaration of health
- The results of a thorax-x-ray exam performed by a local lung physician (the name of the employee should be engraved on the x-ray and should not be older than 30 days)

If the spouse and the children are arriving at the same time;

- A Copy of the Marriage Certificate (legalized or sealed with an Apostille stamp not older than 6 months)
- A Copy of Birth Certificate (legalized or sealed with an Apostille stamp not older than 6 months)
- Police record of all family members above the age of 18 years (no older than 3 months)
- Proof of school registration for the children

If one of the parents is staying behind:

- A copy of that parent's passport
- A letter permitting the other parent to travel with the children
- Should either parent have sole custody of the children, this should be evident by means of a written statement from the courts legally granting this parent sole custody.

Family reunion / Family formation with a Dutch Citizen

- A copy of temporary residency permit from the guarantor
- Proof of sufficient means of existence

The guarantor should submit a copy of their working agreement as proof of sufficient means of existence through:

- An employers declaration including a copy of the employers passport along with the employee's crib-number



If the guarantor owns their own company:

- A copy of the establishments' permit

If the company is an NV or BV

- A copy of the Director's permit
- Proof of registration at the Chamber of Commerce (no older than 6 months)
- Company's crib-number
- A declaration from the inspectorate of taxes confirming that the basic taxable income should be at least Naf 1500, -- bruto per month should the spouse request a residence permit.

If children's permits are also being requested the following will also be needed;

- For children younger than 6 years Naf 250,-- bruto per month
- For children between 6 and 12 years Naf 350,-- bruto per month
- For children 12 years and older Naf 500,-- bruto per month

ATTENTION

For family reunion/ Family formation with non Dutch citizens, is a bruto monthly income of Naf 3000,-- required. The basic amount for the children remains the same.

Director

- A copy of Director's license (issued by the economic affairs dept.) and residence permit
- Proof of registration at the Chamber of Commerce (no older than 6 months)
- Crib-number of the Company
- SVB registration of the Company
- A copy of the first page of the workbook
- Reference letter from the Bank

If the spouse and the children are coming at the same time

- A copy of the marriage certificate (legalized or sealed with an Apostille stamp not older than 6 months)*
- A Copy of Birth Certificate (legalized or sealed with an Apostille stamp not older than 6 months)*
- Police record of all family members above the age of 18 years (no older than 3 months)*
- Proof of school registration for the children

If one of the parents is staying behind:

- A copy of that parent's passport
- A letter giving full permission for to the other parent to travel with the children (in English)
- Should either parent have sole custody of the children this should be evident by means of a written statement from the courts legally granting this parent sole custody.*

Students / Interns (non Dutch Citizens)

For Interns:

- A signed internship agreement between the school abroad and the company (granting internship permission) located on the island.
- Proof of registration at the School abroad

For Students:

- Proof of registration at an institute located in Sint Maarten
- Proof of sufficient means of existence, of at least Naf. 1000,-- per month, should be shown by;
- Declaration supporting the agreement made with the Bank authorizing monthly transactions
- Declaration of Guarantor completely filled in by a local guarantor, accompanied by a Naf 5,- stamp in addition to a confirmation by the inspectorate of taxes, verifying that taxes are being paid from the income of the guarantor.



Pensioner/ Rentenier

- Proof of sufficient means of existence, to be verified by:
- Declaration by the Bank verifying that the applicant is financially capable of taking care of themselves and their family.
- A declaration by a local accountant or accounting firm.
- Any requests being made according to the Pensioner or Rentenier laws will be forwarded to the inspectorate of taxes.

Investor:

- References of a local bank (no older than 3 months)
- Bank references of two international banks whereof one is located in the country of origin (no older than 3 months)
- A Copy of the registration at the Chamber of Commerce verifying that the applicant is the owner of a locally established NV or BV (no older than 6 months)
- An extract from the Kadaster verifying that the applicant is the owner of a company or has shares in a company and owns property (a home/ an apartment) with a value of at least Naf.500.000,--
- A statement by a local bank verifying that the applicant is the owner or partner of a Company with a Bank deposit with a minimum of Naf. 500.000, -- (no older than 3 months).

*** NOTICE**

All documents such as;

- Birth certificate,
- Marriage certificate and
- Police records (not issued in Sint. Maarten) must be translated in to English or Dutch by a certified translator and all translations must be legalized with a stamp.